

## Reminder for 24/25 Annual Performance Review (APR) Cycle

The 2024/25 APR cycle ended on 30 June. Colleagues are reminded to complete selfassessment on the HCM platform and submit to your reviewer according to the APR schedule of your office/department/faculty.

Please refer to the APR SharePoint sites for video demos and OGL guide.

- Academic and Teaching Staff : SharePoint site for Academic and Teaching Staff
- Non-Teaching Staff : <u>SharePoint site for Non-Teaching Staff</u>

Human Resources Office

## 24/25 年度績效評估週期提示

24/25 年度績效評估週期於 6 月 30 日結束。請同事根據各部門/學系的安排,在 HCM 平台完成個人績效評估,並提交給你的主管。

請到 APR SharePoint sites 查閱示範短片及步驟指南 (OGL Guide)。

- 教學人員: SharePoint site for Academic and Teaching Staff
- 非教學人員: SharePoint site for Non-Teaching Staff

人力資源處