



HONG KONG BAPTIST UNIVERSITY

香港浸會大學

PERSONAL DATA FORM  
(for Part-time Hourly-rated Helper)  
兼職時薪人員資料申報表格

HRO/APT/F121

Notes 注意:

The information provided hereunder will be used by the Department/Office for keeping a complete record of your personal data and for processing employment-related matters.

以下提供的資料將會存於部門的職員個人檔案及用以處理與閣下的聘任有關之事宜。

I. PERSONAL PARTICULARS 個人資料

Salutation

稱謂

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss  
先生 太太 女士 小姐

Name (English)

英文名字

Name (Chinese)

中文名字

HKID No.

香港身份證號碼

Date of Birth

出生日期

E-mail Address

電郵地址

Contact No.

聯絡電話

Corresponding Address

通訊地址

II. DECLARATION 聲明

Do you have any other part-time appointments in the University simultaneously and/or immediately prior to your current appointment? 你現時或緊接在本聘任前有否於大學其他部門受聘為兼職員工?

(Yes有/No沒有\*)

\*Please delete as appropriate (請將不適用刪去)

(If yes, please provide the following information 如有，請提供以下資料)

Department/ Office部門: \_\_\_\_\_

Employment Period受僱時段: \_\_\_\_\_

Weekly Work Hours每星期工作時數: \_\_\_\_\_

Signature 簽署: \_\_\_\_\_

Date 日期: \_\_\_\_\_