

**Quarterly Payment Timetable  
Up to 30 Jun 2025**

**Autopay**

FO Receipt Date	Pay Date (a)
11/3/2025	1/4/2025
18/3/2025	8/4/2025
25/3/2025	15/4/2025
1/4/2025	23/4/2025
8/4/2025	29/4/2025
15/4/2025	7/5/2025
23/4/2025	13/5/2025
29/4/2025	20/5/2025
7/5/2025	27/5/2025
13/5/2025	3/6/2025
20/5/2025	10/6/2025
27/5/2025	17/6/2025
3/6/2025	24/6/2025
10/6/2025	3/7/2025

**Cheque & TT**

FO Receipt Date	Pay Date (a)
14/3/2025	3/4/2025
21/3/2025	11/4/2025
28/3/2025	17/4/2025
3/4/2025	25/4/2025
11/4/2025	7/5/2025
17/4/2025	9/5/2025
25/4/2025	16/5/2025
2/5/2025	23/5/2025
9/5/2025	29/5/2025
16/5/2025	6/6/2025
23/5/2025	13/6/2025
30/5/2025	20/6/2025
6/6/2025	27/6/2025
13/6/2025	4/7/2025

Internal Note: For **PO with Prepayment & COD terms (except SCE)**, the hardcopy of PO have to reach Payment Team **2 working days before** payment cut-off date.

(a) In case of any unforeseen circumstances during the payment processing, like typhoon/rainstorms/political unrest/spreading of the novel coronavirus in the community etc., where the Government makes an official announcement of not requiring to work, the pay date shall be postponed to the next one automatically without further notice.

Note: Payments will be made according to schedule if they are valid and duly approved with sufficient budget.