Financial Information System (FIS) – A new era on Digital Transformation

Welcome to the thirteenth issue of our newsletter! We are pleased to share with you our roadmap on digital transformation and the latest project progress in the last few months.

Digital Transformation of Finance Systems

Update on project governance structure

With the establishment of the Digital Transformation Steering Committee (DTSC) by senior management recently, the FIS project and development of other finance systems are now under the oversight of a sub-committee under the DTSC.

Accordingly, the FIS Project Steering Committee (PSC) has been dissolved. We would like to express our sincere thanks to the PSC members for their valuable contributions and wise counsel which have led to the successful implementation of the Oracle FIS.

Transformation of finance systems

Oracle Expense Reimbursement (i-Expense)	e-Medical Claims system	e-Tender Box system

Finance Office is actively working on the above three enhancement projects which are expected to be completed and rolled out in 2020-21.

i-Expense Module

Completion of Detailed System Design

♦ Thanks to department users for their valuable inputs on future workflow and functions during design phase, the functional design has been completed.

♦ Over 30 functional specifications, which determine how the i-Expense module is configured and developed, have been completed on schedule.

Commencement of Configuration & Build Phase

♦ The project team is working on the configuration and development of i-Expense.

♦ In parallel, data gathering for system integration and process changes is in progress.

♦ After the completion of system configuration and development, system integration test (SIT) will be performed to validate functions, system interfaces and integration with various modules.

REQ → **DEV** → SIT → UAT → PROD

e-Medical Claims System

Project Scope

♦ To develop a web/mobile platform to digitalise the e-medical claim processing, and facilitate user checking of claims history and balance;

♦ To expedite the outpatient medical claim reimbursements; and

♦ To integrate with Medical & Dental Reimbursement Module (MDRM) for seamless booking of transactions in FIS.

Project Timeline

♦ The project started in June 2020 and the system is planned to rollout by end June 2021.

♦ We are now in the System Analysis and Design phase during which the implementation consultant (Six Facet), FO and ITO collect detailed user requirements.

e-Tender Box System

Project Scope

♦ To provide a secure and controlled web-based platform for the University to disseminate quotations/tender documents and for invited suppliers to submit tender submissions;

♦ To streamline the supplier registration, quotation/tender issuance and collection, and to provide an online platform for FO users to process quotations/tender documents submitted by tenderers; and

♦ To interface with the Oracle FIS for synchronization of supplier database.

Project Timeline

♦ The project started in end September 2020 and the system is planned to rollout in March 2021.

What's Next?

i-Expense - User Training and User Acceptance Test (UAT)

♦ Faculties/School/AVA/Offices will be invited to participate in the UAT training in early November 2020, followed by UAT in mid November 2020. Your active support and participation will be greatly appreciated.

♦ A series of interactive training sessions will be conducted in January 2021 prior to the launch of the i-Expense module by end January 2021 to help users familiarise with the new processes and features.

YOUR QUESTIONS / FEEDBACKS ARE WELCOME

Project materials and contact list are available under the menu - "Training and Materials" section, "New FIS Project "of the Finance Office website (http://fohome.hkbu.edu.hk/fopage.html)

We welcome your feedbacks, comments mend questions on the project. Please email them to our designated project email address (fosys@hkbu.edu.hk) or contact our project team members directly.

We will share the latest developments with you in the next newsletter. Once again, we are deeply grateful for your opinions and kind support.

We need your Support & Cooperation

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