## BBA (Hons) Programme Guidelines on the pursuit of a 2nd Concentration

For Students

- 1. "Double Concentration" within BBA is an additional graduation option. You can pursue the option on a voluntary basis.
- 2. You do not need to apply for the pursuit of a 2<sup>nd</sup> concentration. AR will ask you to file application in the second semester of your final year. As long as you have satisfied the 21-unit requirements of the 2<sup>nd</sup> concentration, you will be graduating with Double Concentration, subject to the approval of the Senate.
- 3. Same as the award of the 1<sup>st</sup> concentration, the award of 2<sup>nd</sup> concentration will not be shown on your graduation diploma; it will be shown in the academic transcript.
- 4. To pursue a 2<sup>nd</sup> concentration, you are required to take 21 units of courses, or 7 courses, from the 2<sup>nd</sup> concentration. The courses are listed in the Student Handbook of the respective intake. If the number of required courses of the 2<sup>nd</sup> concentration is fewer than 7, you have to fulfill the remaining requirements by taking the 2<sup>nd</sup> concentration elective courses. E.g. if your 1<sup>st</sup> concentration is MKT and you would like to pursue a 2<sup>nd</sup> concentration in ACCT, you have to take all the 7 ACCT required courses. On the other hand, if you wish to pursue a 2<sup>nd</sup> concentration in FIN, you have to take all the 3 FIN required courses and 4 of the FIN concentration elective courses.
- 5. The courses between the  $1^{st}$  and  $2^{nd}$  concentration cannot overlap. In case of overlap, you have to fulfill the outstanding units by taking other concentration elective course(s) of the  $2^{nd}$  concentration.
- 6. Outgoing exchange students, transfer students and Year 2 or Year 3 direct entry students may transfer up to 6 units of equivalent courses to fulfill the 2<sup>nd</sup> concentration requirements.
- 7. You do not need to defer your study to achieve 2<sup>nd</sup> concentration. However, students normally overload 6 units. You are highly encouraged to plan your study schedule earlier as there are possibilities of insufficient course enrollment quotas or time clashes.
- 8. For enquiry, please contact Ms. Stella Chow of the BBA Programme Office at 3411-7567 (email: bba@hkbu.edu.hk).

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